

## Consultant Services Proposal Writer

**Consultancy Title:** Proposal Writer

**Duration of Consultancy:** Up to 10 days per assignment, with the possibility of extension

**Anticipated Start Date:** As soon as possible, anytime throughout 2026

**Anticipated End Date:** Through 2026; specific contract end dates will be determined per assignment

**Application Contents:**

- Short expression of interest, including proposed consulting daily rate
- CV/Resume

**Interviews:** Scheduled on a rolling basis with a panel

**Base of Designation:** Remote

### PURPOSE

World Learning seeks a Proposal Writer to develop technical narratives for Education Cannot Wait Lebanon, which focuses on Education in Emergencies. Deliverables include draft 1 and draft 2 for each assignment.

### DESCRIPTION OF SERVICES

- Serve as lead writer for an upcoming opportunity and transform the technical strategy and design into a compelling narrative.
- Produce technical narrative drafts that are both compliant with the solicitation.
- Contribute to technical annex development, as needed.
- Participate in design sessions and review meetings.
- Ensure seamless integration of consolidated inputs and revisions into technical drafts.
- Other tasks, as assigned.

### QUALIFICATIONS

- Bachelor's degree in English, international development, education, or a related field; master's preferred.
- At least seven years of relevant professional experience, including a minimum of five years in program design or management of multilateral donor-funded projects.
- Expertise in working on education projects in emergency contexts, Lebanon preferred.
- Strong technical writing, editing, and synthesis skills; experience in competitive proposal writing preferred.
- Ability to translate complex information into clear, concise, and compelling work products.

### EVALUATION CRITERIA

The consultancy award will be based on a combination of factors, including best value, consultant qualifications, and experience, and interviews.

### NOTIFICATION

Successful bidders will be notified by World Learning on a rolling basis.

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*World Learning is an equal employment opportunity/affirmative action/veterans/ADA employer, committed to increasing the diversity of its workforce.*