TAAP Toolkit and Guide for Inclusive Development

A toolkit designed for practitioners, organizations, and policymakers to ensure the integration of social inclusion in existing projects of any sector or to design a new project with inclusion as its goal.

In pursuit of a more peaceful and just world, development projects must include everyone. But some people are left behind on this journey. How can we make sure everyone takes part?

The TAAP Toolkit walks you through strengthening social inclusion in all the steps of the project management cycle.
Why inclusion matters

We believe that lasting, transformative social change is only possible through inclusion. To ensure that all members of society have a voice and the power to determine their own destiny is a matter of social justice. Access to resources and participation in the political, social, and economic dimensions of sustainable development matters in a world of growing inequality.

We recognize that there are many people, disadvantaged on the basis of their identity, who are excluded from taking part in society. These groups include:

- Displaced persons
- LGBTI persons
- Older persons
- Persons with disabilities
- Racial, ethnic, and indigenous identities
- Religious identities
- Gender identities
- Youth

Inclusive development describes the obligation of all development actors to respect, protect, and pursue the fulfillment of basic human rights. Achieving the inclusive world envisioned in the United Nations 2030 Agenda for Sustainable Development requires radically changing the agency, access, and power of those people and groups who control resources and power, and those who are marginalized or excluded entirely.

The TAAP Toolkit and Guide for Inclusive Development gives practitioners the framework, resources, and guidance to ensure social inclusion in new and existing projects.
The TAAP Toolkit and Guide for Inclusive Development is universal, intersectional, and transformative—we are the first to bring these three elements together in one unique approach.

**UNIVERSAL:** We work across all identities.

**INTERSECTIONAL:** We understand that every person’s social identity contains multiple compounded layers. The TAAP approach recognizes the effects of intersectionality—the ways in which a person’s multiple social identities interact to confer advantage or disadvantage.

**TRANSFORMATIVE:** We recognize that transformative social change comes from working not only with those who lack agency, access, and power—but also those who have it. TAAP is a process by which discrimination, inequality, and egregious power imbalances are changed into inclusive societal outcomes.
A Step-by-Step Resource to Help Make Your Projects More Inclusive

The TAAP Toolkit’s activities are organized into four sequential phases, with two cross-cutting sections. Each phase is further broken down into steps and activities, with clear instructions along the way. Some of the activities work best when led by a facilitator. In most cases, an in-house staff member can be assigned facilitator duties; few activities require specialist knowledge. Where applicable, the toolkit’s activities include notes for the facilitator.

- **Phase I: Inclusive Inquiry and Reflection**
  Explore individual identities and the organization’s identity as those relate to social inclusion.

- **Phase II: Inclusion Analysis**
  Conduct a rigorous assessment of the landscape: stakeholders, operating environment, and the state of inclusion in that context. The result of this assessment is a set of recommendations to strengthen social inclusion in project goals and activities.

- **Phase III: Inclusive Design**
  Design activities grounded in a rigorous understanding of the project context.

- **Phase IV: Inclusive Implementation**
  Integrate social inclusion into essential project activities and monitor for opportunities and barriers.

- **Cross-Cutting Section MEL: Inclusive Monitoring and Learning**
  Develop and implement monitoring and evaluation frameworks, integrating ethical principles for data management when at-risk populations are study subjects.

- **Cross-Cutting Section IIS: Inclusive Impact and Sustainability**
  Plan for project sustainability by exploring opportunities that can boost or create barriers to systemic change.
The TAAP Toolkit and Guide for Inclusive Development ensures that social inclusion and inclusion-sensitivity are integrated into every phase of a project life cycle. You can start with any of the phases and can carry out all the activities or select those most relevant to your project or to where you are in your inclusion journey.

Please join us by fostering social inclusion as you can, where you are, with what you have—and with an unwavering commitment.
The toolkit’s interactive PDF technology makes it easy to navigate through the extensive material. No piece of content is more than two clicks away and the navigation menus let you easily see at all times where you are and how to get anyplace else. The toolkit also contains a glossary of terms, useful annexes, and the “one stop tool shop” where users can find downloadable versions of all the handouts and worksheets.

To download the TAAP Toolkit and Guide for Inclusive Development visit: www.taapinclusion.org
The TAAP Toolkit and Guide for Inclusive Development provides an analytical framework and practical tools to:

- Amplify the voices, dreams, and dignity of all people
- Reflect on the biases, sources of power, boosters, and barriers to social inclusion
- Generate, analyze, and use data related to the experiences of social inclusion, marginalization, and exclusion of various identity groups in order to improve and sustain project impact
- Intentionally work with diverse populations to design new and modify existing projects in order to achieve a higher impact for social inclusion
- Advance more peaceful and just societies
World Learning joined with a group of dedicated international development organizations to co-create the TAAP Toolkit and Guide for Inclusive Development. As partners, we believe that social change must be inclusive in order to be transformative—to create societies that are more peaceful and just.